



VisaTeam International

Pappelallee 78/79, 10437 Berlin, Germany
030 588 607 11, info@visateam.de

Order Form - Legalization

Customer / Invoice Address

Company/Name: _____
Contact Person: _____
Street: _____
ZIP/City: _____
Phone: _____
E-Mail: _____
VAT No.: _____

Description of documents: _____

Number of documents: _____
for use in which country: _____

Service Fee 1-10 documents Standard processing – 150 Euro (add. VAT)

The Service Fee is excluded any pre-certification Fees and the Fees for Consulates, Providers, Authorities and Courier Services. Please check our Price List.

Return Shipment

- Overnight-Courier
- Courier
- Registered Mail
- personally in Berlin
- return by VisaTeam not required

Shipment Address

- address from the Customer
- different return shipping address:

Company/Name: _____

Street: _____
ZIP/City: _____
Telephone/Mobile: _____

Payment by SEPA-Direct Debit or Credit Card

- Invoice payable by SEPA-Direct Debit (only for clients with german bank accounts in €)
- Credit Card Payment (+4,5% Extra Charge of the invoice amount) Visa Master

I hereby allow VisaTeam International to charge my bank account /credit card for costs covering their service, embassy/instance fees and transport fees pertaining to this assignment.
Please include a Copy of the Credit Card.

Bank Account /Credit Card Holder: _____
IBAN / CC number: _____
BIC / CC Valid through: _____
Bank Name / CVC code: _____

Date: _____

Signature: _____

Hereby I engage VisaTeam International with the above mentioned service.

City

Date

Signature Stamp Customer